



Building Maintenance Worker

Position: F/T Permanent.

Hours: Mon-Fri 9:00am-4:00pm. (Earlier start times available.)

Travel to the Coquitlam location may be necessary on some occasions. Expenses for travel covered.

Salary: Hourly depending on experience

Duties Include But Are Not Limited To:

- Troubleshoot and perform minor repairs on heating, cooling and ventilation systems.
- Troubleshoot and perform minor repairs on plumbing and electrical systems.
- Troubleshoot and perform minor repairs on appliances.
- Repair drywall. Painting.
- Monitor and maintain building systems.
- Schedule and complete preventative maintenance.
- Maintain building inventory; price check and order necessary maintenance supplies with management and ownership approval.
- Maintain a tidy and organized maintenance office.
- Assist in monitoring all outside work done by contractors.
- Follows all company emergency procedures. Ensure safety standards which comply with all company, local, city, provincial and federal guidelines.
- All other duties as assigned.

Requirements

- Must be able to work assigned hours as scheduled.
- Must be able to use hand tools.
- Must be able to complete tasks in a timely manner.
- Effective verbal and written communication skills.
- Must have knowledge of building maintenance including electrical, heating, HVAC, carpentry, plumbing, etc.
- Must be physically fit; sitting, standing, bending and lifting heavy objects is required.
- Preference given to those with driver's license and reliable vehicle.
- Successful criminal background check.

Please email your resume, cover letter and wage expectations to our Sales and Events Manager, Alexandria Barboutis at abarboutis@eaglequestgolf.com. Sorry, only those applicants selected for an interview will be contacted.