

Tournament Booking Terms and Conditions

Booking and Cancellations

A deposit of _____ is required.

Bookings will be confirmed once a non-refundable deposit signed copy of the Terms and Conditions page are received.

Cancellations must be made in writing to our sales department no later than 10 working days prior to the booked event – all deposits and payments will be forfeited.

A loss of revenue fee of _____ will be applied if the booking is cancelled inside 10 working days.

Guaranteed numbers are required 14 days prior to the event and will be considered the minimum numbers for the event

Once minimum numbers have been given they may only increase and not decrease.

Payment

Final numbers and full payment is required _____ days prior to the event. Additional people may be added to the dinner functions up to 48 hours to the event, of which payment will be due the day of the event.

Any additional charges accumulated during the event including additional players will be invoiced after the event date. All outstanding payments must be paid within 14 days of the event or will be subject to a 10% service charge.

A valid credit card number is required for our files and final payment is due 14 days following the event. Any balance remaining unpaid after this time frame will be applied to the credit card number on file.

Any events wishing to be held on a Statutory Holiday will be subject to a ___% surcharge on all banquet components (excludes ordering menu items in Creekside Grill)

Other

Tournament organizers are responsible for informing all participants of our policies and procedures. You are responsible for the actions of your group and for any and all damages to Eaglequest and surrounding property arising from your group's actions. Any damage to the golf course, power carts, rental clubs, clubhouse, banquet area or equipment will be billed to the tournament.

According to health and safety regulations, all food must remain on the premises. All food and beverage consumed at Eaglequest MUST be purchased through the facility. Anyone found with outside alcohol will be required to leave immediately without compensation.

Inclement Weather - Tournaments will play as scheduled unless the General Manager and/or the Golf Course Superintendent determine the course to be unplayable or unsafe (i.e. lightning)

General Golf Rules

- Play will be foursomes only (exception: Shotgun – Texas scramble)
- Each player must have a set of golf clubs
- Each player must wear appropriate foot wear (no soccer or baseball cleats allowed)

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BOOKING INFORMATION

Company/Tournament

Corporate Name:

Coordinator Name:

Email:

Phone #:

Date Requested:

Shotgun:

YES

NO

Or

Starting Tee Time:

of Players:

of Dinner Only:



We understand that a _____ deposit is required in order to guarantee and hold the above mentioned date. This deposit is non-refundable within _____ days of the date of the event. It is fully understood that we will provide the tournament coordinator with the final number of participants and full payment for such, 7 days prior to the event date. Inclement weather policy has been read and understood.

It is the sole responsibility of the above mentioned tournament organizer to make all participants of the event aware of all policies and procedures of Eaglequest . The person who signs the contract is responsible on behalf of the group for all damages to Eaglequest and/or surrounding property. It is understood that absolutely no outside alcohol will be permitted on site, and anyone found with outside alcohol will be required to leave immediately without compensation.

Eaglequest assumes no responsibility for the damage or loss of any articles left on the premises prior to, during, or following a function.

I authorize Eaglequest to take any outstanding payment for the tournament or any damages incurred from the event using the following credit card:

Credit Card Type: VISA MC AMEX

Credit Card #:

Expiry Date: _____

Code: _____

Authorized Signature of name on card:

I have read and understand this contract in its entirety.

I agree to all the terms and conditions as stated.

Organizers Signature: _____

Printed Name: _____ Date: _____